



Addendum NO. #2
City of Stockbridge
Janitorial Services RFP 201504-01

We have received and are answering the following questions:

- 1) Correction to the Open Records Request contact:
Please send to cityclerk@cityofstockbridge-ga.gov.

- 2) Question: How many employees work in each City building?

Answer: The approximate numbers are: City Hall- 21, Merle Manders Conference Center- 1, Merle Manders Administration Building- 2, Ted Strickland Community Center- 0, Municipal Court- 3, Multiplex- 0, Waste Water Reclamation Treatment Plant- 15

- 3) Question: How many days does the City have court?

Answer: The City has court 4 days a month and probation 4 days a month.

- 4) Question: How many days a week will the Merle Manders Conference Center need cleaning?

Answer: MMCC and TSCC should be bid as 7 day per week cleaning operations. Tasks like carpet extraction and high dusting or waxing / buffing would happen on days when the venue is not in use. Additionally, due to tours and the event schedule the days would be difficult to designate.

- 5) Question: Should we send a separate quote for covering events at the Merle Manders Conference Center or should the day to day coverage be inclusive?

Answer: The MMCC quote should be a lump sum. Cleaning at the MMCC for seven days a week would include all events at the facility.